

ENGRAVING - TROPHIES - PLAQUES - GIFTS
DESIGN SERVICES

Requirements For Logos & Artwork

- PC Format
- 300 DPI "High Resolution"
- Vector Artwork EPS, AI, PS, PDF, CDR
- Black & White
- Clip Art if they are good quality
- NO embedded images in a Word Document
- NO Publisher files
- NO Photo copies or web images

Preferably No color, grayscale or halftone images.

If this is all you have or the file needs to be cleaned up, this fee will be included in the set-up & design costs of

\$25.00 an hour with a minimum charge of \$10.00.

Two proofs are free - additional proofs will be \$5.00 each.

There will be a \$10.00 RUSH FEE for all orders 5 business days or less.

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